

The Clear Lake City Council met in regular session on Monday, February 10, 2025, at 6:30 PM in the Conference Room of the Municipal Building with Mayor Lisa Lundberg presiding. Those present were Alderwomen Ramona Drake and Amy Bjerke, Aldermen Rod Pauli, Jamie Hintz, Harry Mewherter and Jonas Reppe. Also present were Mary Krueger, Todd Boyd, Elliott Furman, Beth Niemeyer, Landen Buse, Deb Adkins, Matt Stormo, and Sheriff Cory Borg. The meeting began with the Pledge of Allegiance and then called to order by Mayor Lundberg.

Motion by Hintz, seconded by Bjerke to amend the agenda omitting the Temporary Liquor License Application Approval for the Pheasants Forever Banquet March 22, 2025 on the consent agenda and approving the agenda with the omission. All voted aye. Motion carried.

Motion by Pauli, seconded Drake to approve the consent agenda as follows: Minutes – Regular Meeting January 9, 2025; Monthly Financial Statements for the Month Ending January 31, 2025; Delinquent Water Bills. Approval of Warrants. Temporary Liquor License Applications: March 29 – Wedding – Lundy’s Bar & Grill. Temporary one-day permits are subject to all paperwork being signed and submitted to the Finance Officer and that the applicants provide the city with proof of liability insurance for the event; SDARWS Training Workshop Feb. 19, 2025 in Coleman, SD – travel expenses and registration approved for Elliott Furman. Upon roll call vote, all voted aye. Motion carried.

Warrants Approved: PAYROLL: Council 1550.00; Mayor 475.00; Finance 5200.25; Gen Gov’t Building 476.25; Building Inspector 200.00; Streets 10,726.28; Snow 850.78; Rubble Site 72.68; Library 3906.86; Community Center 363.13; Water 5630.20; Sewer 4832.98; Aflac 114.79; SD Retirement 3284.18; Optilegra 46.51; Health Pool of SD 6752.44; Delta Dental of SD 315.00; Sioux Valley FCU 200.00; Dnb-Fica/Wh 7800.20. EXPENSES: A&B Business Solutions 291.30 Copier Contract, American Engineering Testing 1759.00 Chem Testing, American Fence Company Of Sd 2036.46 Fence And Installation, Appera 134.23 Janitorial Maintenance, Banner Associates, Inc 85165.00 Water/Sewer Project Expense, Darren Barondeau 488.99 Travel Expenses, Bjerke Sanitation 7395.31 Sanitation Services, Boyd Law Firm, Prof. L.L.C. 2250.00 Legal Fees, Brookings-Deuel Rws 8972.00 Tap Fees And Water Purchase, Butler Machinery Co. 422.27 Maintenance And Repairs, Clear Lake City Library 2271.20 Books Supplies And Services, City Of Clear Lake 605.04 City Utilities And Meter Refund, Clear Lake Courier 1345.68 Publications And Supplies, Clear Lake Area Dev. Inc. 400.00 Meter Deposit Refund, Cole Paper Inc. 446.78 Janitorial Supplies, Connecting Point 2259.25 It Support And Maintenance, Dacotah Bank 1882.30 Cs Tif Payment Due To Bank, Dakota Pump & Control, Inc. 441.84 Lift Station Maintenance, Deuel County Conservation Dist 371.70 Ponderosa Pine Trees, Deuel County Highway Dept. 67.35 Blading Roads 2024, Dc Republicans 75.00 Muni Room Deposit Refund, Deuel County Sheriff 6357.16 Law Enforcement Contract, Deuel County Farmers Union Oil 2468.73 Fuel And Supplies, Div Of Criminal Investigation 43.25 Fingerprinting, Deuel School District 425.00 Comm Center Deposit Refund, Exhaust Pros 414.68 Repairs And Maintenance, First Bank & Trust 1664.17 Credit Card Purchases, First District Association Of 3091.35 Support Contract And Gis, Glacial Lakes & Prairies 960.00 Membership Dues And Vac Guides, H-D Electric Coop, Inc 148.52 Electric Energy, Itc Telecom 509.49 Telephone And Internet, Melissa Kloos 200.00 Meter Deposit Refund, Maynard's Food 75.00 Muni Room Deposit Refund, Nasasp 115.00 Membership Dues, Northwestern Energy 1766.34 Natural Gas Energy, Office Peeps 926.85 Paper And Supplies, Ottertail Power Co 4990.96 Electric Energy, Pitney Bowes Bank Inc 791.99 Postage, Sd

Department Of Health 60.00 Water Testing, Runnings Farm And Fleet 255.65 Supplies, Sarah Salzer 75.45 Meter Deposit Refund, Sanford Health Occ Med 32.00 Drug Testing, South Dakota One Call 62.72 Locates, Sd State Treasurer (Sd Dor) 642.31 Sales Tax Due To State, South Dakota Municipal League 35.00 Membership Dues, Steve Rhody Services 50.00 Window Washing Services, Supreme Welding Inc 52.80 Misc Supplies, Todd's Farm Hydraulics Llc 740.13 Repairs And Maintenance, Transource Truck & Equip, Inc. 908.74 Maintenance And Repairs, United States Dept Of Ag 6107.00 Sewer Usda Loan.

No one present at the meeting was for public voice.

In unfinished business, the second reading of Ordinance No. 643, an Ordinance Supplementing Appropriations for the City of Clear Lake for the year ending 12/31/2025 was held.

Motion by Pauli, seconded by Drake to approve and adopt Ordinance No. 643 an Ordinance Supplementing Appropriations for the City of Clear Lake for the year ending 12/31/2025. Upon roll call vote, all voted aye. Motion carried.

Discussion was held on fines for violations according to the fee schedule the City has set forth in Resolution 2018-9. A recent meeting was held with city employees, the mayor, and the Deuel County Sheriff. There were explanations on penalties and other offenses related to the City. Resolution 2018-9 should be amended as well as several ordinances reviewed. This subject was referred to committee before any decisions made.

Cody Eastman was not present for his appointment.

Banner Associates representatives Landon Buse and Beth Niemeyer met with Council to outline the recent Planning Committee meeting regarding the Water project for 2025. Design plans are close to 60% complete. They hope to be at 90% after the first week in March. At that time, they will submit plans to the DENR and the 30-day waiting period begins. Then a bid date can be scheduled. Niemeyer spoke of aging infrastructure in the area with many pipes collapsing and cracking. She spoke of surface drainage and storm sewer, trying to leave the existing channel with different solutions and options. Paving streets and replacing curb and gutter were discussed. They will have a clearer idea of cost estimates on curb and gutter after the 90% completion date. At that time, Council will decide how the curb and gutter will be paid for. Niemeyer also discussed access during construction and haul routes. Much of these decisions fall on the contractor.

After the water project discussion, Niemeyer gave an update to the Council on the Swimming Pool report. Further details will be provided at the end of the month with the full report and some recommendations on repairs and compliancy issues.

The first reading of Ordinance No. 644, An Ordinance Regarding Sewer Rates was held.

The City Water Loss 2024 report was reviewed. The city averaged 17.38% loss with some months reaching 28-35%. Anything over 15% is concerning. It was discussed that new meters and the water project should alleviate such loss. Discussion was also held on how leaks are determined.

Finance Officer Krueger gave an overview of the building permits for the City for 2024. Three new houses were built giving a value of nearly \$1.5M. There were a total of 36 residential building permits and 6 commercial totaling more than \$300,000 in value. There were no variances issued, and 4 conditional use permits were issued. Discussion was held on the report.

Motion by Drake, seconded by Hintz to declare the following as surplus property, having no value or value less than \$2500 and authorize disposal of the same: Water Meter Sensus Iperl 91227929 and an old ATD Floor Jack. Upon roll call, all voted aye. Motion carried.

Motion by Pauli, seconded by Reppe to approve the 2025 City Equipment Rate Schedule with only one change in fees. Upon roll call, all voted aye. Motion carried.

Motion by Bjerke, seconded by Drake to approve the 2025 list of Clear Lake Volunteer Fire Department members. A copy of the roster is on file in the City Finance Office. Upon roll call, all voted aye. Motion carried.

Motion by Bjerke, seconded by Pauli to approve the 2025 Deuel County Ambulance Members. A copy of the roster is on file in the City Finance Office. Upon roll call, all voted aye. Motion carried.

Motion by Pauli, seconded by Hintz to approve the auto supplement budget request to TIF Fund (201) for \$1882.30 from delinquent property taxes received in January, 2025. Upon roll call, all voted aye. Motion carried.

Motion by Drake, seconded by Bjerke to approve the Mayor to sign the letter to the Brownfields Project Manager supporting the SDDANR for the Small Technical Assistance Grant. Upon roll call, all voted aye. Motion carried.

Motion by Pauli, seconded by Hintz to approve raising the city tax levy of 2025 for property taxes due and payable in 2026 on taxable property in the City of Clear Lake for the General Fund by any and all dollars due to growth and CPI. Upon roll call, all voted aye. Motion carried.

Discussion was held on an empty lot that has been offered to the City for purchase for possible development. This same lot was discussed among the Council and CLAD in October 2024. At that time the city made an offer to the seller which was rejected. The seller would like the assessed value of the property totaling \$24,813. The Council rejected the offer as the piece of property would not be a good fit for development at this time. Deb Adkins of CLAD will contact the seller.

Finance Officer Krueger explained to the Council about an employee that was inadvertently excluded from the Salary Resolution. The current part-time custodian sometimes has extra help when the workload is heavy. This was an approved employee in 2024.

Motion by Drake, seconded by Bjerke to approve Brittanee Collins as Buildings Custodian Help for 2025 at a rate of \$16.80/hr. Upon roll call vote, all voted aye. Motion carried.

A portion of the former airport land has been custom farmed the past 2 years in collaboration with CLAD. Discussion was held on discontinuing custom farming and putting the acres back up for cash rent. There were questions as to how many acres are city owned and how many are CLAD owned regarding what is currently being custom farmed. The land has already been prepped for 2025. Much discussion was held on the language of the bid notice.

Motion by Pauli, seconded by Drake to discontinue custom farming on 88.6 acres of city owned land located in 15-115-49 the E665' N150' NE1/4 SE1/4 & NE1/4 Less W1975' S115' & Less Industrial Park Addn & Less Northside Acres Addn. for the 2025 farming season. Upon roll call vote, all voted aye. Motion carried.

Motion by Pauli, seconded by Drake to proceed with a public bid notice for farm lease cash rent of city owned and CLAD owned land at the former airport subject to approval of the

CLAD Board. Legal description will be in bid notice. Sealed bids will be opened at next regular meeting, March 10, 2025. Upon roll call vote, all voted aye. Motion carried.

Discussion was held on paving 7<sup>th</sup> Street and 11<sup>th</sup> Avenue within City 2025 budget. Discussion was held regarding the original responsibility for street paving when starting a new development within the city.

Motion by Hintz, seconded by Reppe to proceed with a public bid notice for a Paving Project of 7<sup>th</sup> Street and 11<sup>th</sup> Avenue in the City of Clear Lake, SD. Sealed bids will be opened at next regular meeting, March 10, 2025. Upon roll call vote, all voted aye. Motion carried.

The Facilities Committee gave their report. Many items were reviewed along with discussion of capital outlay funds and 2025/2026 budget concerns. The Swimming Pool full report has not been received as of meeting time. The pool will be open this year regardless of the report.

The Rubble Site shack is in need of upgrades.

Motion by Drake, seconded by Bjerke to approve Rubble Site shack remodel and hangar building door repairs for up to \$6,000 within 2025 budget. Upon roll call vote, all voted aye. Motion carried.

The GIS Mapping tool from First District has proven to be a valuable tool.

Motion by Pauli, seconded by Mewherter to approve a mobile hotspot unit for up to \$200.00 for GIS Mapping use for the City of Clear Lake and a max monthly charge of \$40.00 for service. Upon roll call vote, all voted aye. Motion carried.

The City's parks were discussed. Many upgrades are contingent upon the success of a new campground this summer. There is a standard amount in budget for picnic table replacements annually. Other improvements will be reserved for 2026 budget and the possibility of grant funding.

The Community Center requires some maintenance and compliance solutions.

Motion by Hintz, seconded by Pauli to approve purchase and installation of a new water fountain in the Community Center for \$1249.00. Upon roll call vote, all voted aye. Motion carried.

Motion by Pauli, seconded by Hintz to approve the floor finish application in the Community Center grand hall to be done by Public Works personnel. Discussion was held on weighing the costs of having it done professionally or city employees trying the application. Upon roll call vote, Bjerke-no, Drake-no, Hintz-yes, Mewherter-yes, Pauli-yes, Reppe-no. Mayor Lundberg cast the tiebreaker vote-yes. Motion carried.

Other Community Center needs were discussed: Christmas tree, carpet in foyer, new thermostat controls, sidewalks, and permanently placed generator. Many items are of lower cost or will be affected in future budgets, not in 2025.

Equipment for streets and snow were discussed at length. Superintendent Furman noted there is \$20,000 in the 2025 snow budget for equipment. He asked the Council if he finds a good deal on an equipment purchase, can he make the purchase without waiting for a meeting?

Motion by Pauli, seconded by Bjerke to approve purchases of snow equipment as needed up to \$20,000 within 2025 budget. Upon roll call vote, all voted aye. Motion carried.

Rental agreements and camping fees were discussed.

Motion by Drake, seconded by Hintz to approve the increase in the City Park Shelter Rental to \$50.00 effective March 1, 2025. Upon roll call vote, all voted aye. Motion carried.

Motion by Pauli, seconded by Drake to add to the criteria for Council-approved fee reductions for the Community Center use, to include Emergency Rentals will have no rental fee reduction and no deposit fee reduction. Upon roll call vote, all voted aye. Motion carried.

Motion by Drake, seconded by Pauli to amend the Clear Lake Community Room in the Municipal Building Rental Agreement to include a \$25.00 extended use fee for half days. Upon roll call vote, all voted aye. Motion carried.

Motion by Pauli, seconded by Bjerke to approve the following Camping Fees for the City of Clear Lake Parks for 2025: \$20/day designated tent site; \$25/day water and electric site; \$30/day water, sewer and electric site. Reduced rates will be \$18, \$23, and \$25 for respective sites per day for a stay of 14 consecutive days or longer except the Wednesday prior to CSR until July 5<sup>th</sup> any given year. 2025 monthly rates: \$750 full hook-ups and \$690 water/electric. Upon roll call vote, all voted aye. Motion carried.

Public Works Superintendent Furman had no further comments.

City Attorney Todd Boyd explained the purpose of public voice and clarified what is legally a City Council meeting verses a Committee meeting that is not attended by quorum. He cited applicable statutes and rules from Robert's Rule of Order which is followed by the Clear Lake City Council.

Boyd further spoke of the Lift Station Project and the comments he is forwarding to the Engineering firm. He reminded the Council of the bidding process and the decisions before them, such as liquidated damages.

Boyd also commented on annexation borders and other related items in the SDML magazine.

Finance Officer Krueger and Mayor Lundberg had no comments.

Alderman Drake had comments on conceal and carry and other questions for Sheriff Borg. She also asked if the four-way stop sign is permanent on Hwy. 15 and 22 and if there would be a more noticeable way to stop vehicles. It is a permanent four-way stop and there is no intention of the state to make it more noticeable. She also had other questions she passed onto the Council.

Alderman Reppe had questions on the snow removal ordinances which will be further addressed by committee.

Alderman Bjerke reported on the most recent Library Board meeting.

No other comments from any other council members.

Sheriff Cory Borg asked to go into executive session due to litigation concerns.

Motion by Drake, seconded by Pauli to move into Executive Session at 8:21pm for litigation matters SDCL 1-25-2 (3). All voted aye. Motion carried.

Mayor Lundberg declared the Council out of Executive Session at 8:56pm.

There being no further business, motion by Drake, seconded by Hintz to adjourn at 8:57 PM. All voted aye. Motion carried.

Mary Krueger  
Finance Officer

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