

The Clear Lake City Council met in regular session on Monday, December 9, 2024, at 6:30 PM in the Conference Room of the Municipal Building with Mayor Lisa Lundberg presiding. Those present were Alderwomen Ramona Drake and Amy Bjerke, Aldermen Rod Pauli, Jamie Hintz and Jonas Reppe. Absent was Alderman Harry Mewherter. Also present were Mary Krueger, Todd Boyd, Elliott Furman, Val Lundquist, Bill Schiefelbein, Loren Bjerke, Jodie Bjerke, Jenna and Mike Wadzink, Heather Mahon, Ryan Ruesink, Josh and Rylynn Streich, and later Daryl Root. The meeting began with the Pledge of Allegiance and then called to order by Mayor Lundberg.

Motion by Bjerke, seconded by Drake, to approve the agenda as presented. All voted aye. Motion carried.

Motion by Reppe, seconded by Pauli to approve the consent agenda as follows: Minutes – Regular Meeting November 14, 2024; Monthly Financial Statements for the Month Ending November 30, 2024; Delinquent Water Bills. Approval of Warrants. Upon roll call vote, all voted aye. Motion carried.

Warrants Approved: PAYROLL: Council 1170; Mayor 370.00; Finance 4818.75; Gen Gov't Building 392.00; Streets 9602.03; Snow 2121.93; Rubble Site 507.41; Parks 335.36; Library 2912.23; Community Center 192.00; Water 4990.36; Sewer 5197.71; Aflac 114.79; SD Retirement 3287.82; Optilegra 48.51; Health Pool of SD 6371.12; Delta Dental of SD 305.20; Sioux Valley FCU 200.00; Dnb-Fica/Wh 7174.25. EXPENSES: A&B Business Solutions 159.95 Copier Contract, Advantage Rvs & Trailers 320.00 Hw Banner, Appeara 132.25 Janitorial Services, Banner Associates, Inc 8587.50 Water And Sewer Project Expens, Bjerke Sanitation 7457.03 Sanitation Services, Boyd Law Firm, Prof. L.L.C. 1215.00 Legal Fees, Brookings-Deuel Rws 8895.20 Water Fee And Purchase, Cartney Bearing 108.84 General Repairs, Clear Lake City Library 1077.75 Books And Supplies, City Of Clear Lake 536.76 Utilities And Deposit Refunds, Clear Lake Building Center 2.99 Supplies, Clear Lake Courier 293.86 Publications And Supplies, Clear Lake Chamber Of Commerce 960.00 Cl Fun Bucks, Connecting Point 284.00 It Services, Core & Main 950.00 Meter Equipment, Sd Danr 1500.00 Fees Due, Deuel County Highway Dept. 945.71 Salt, Deuel County Sheriff 6172.00 Law Enforcement Contract, Deuel County Farmers Union Oil 4252.18 Supplies And Fuel, First Bank & Trust 53.68 Credit Card Purchases, Margit Fritz 300.00 Meter Deposit Refund, H-D Electric Coop, Inc 142.10 Electric Energy, Hillyard/Sioux Falls 86.74 Supplies, Judith Homan 754.00 Curb & Gutter Reimbursement, Itc Telecom 512.02 Telephone And Internet, Ryan Love 4693.00 Curb & Gutter Reimbursement, Mallorie Mattern 105.55 Meter Deposit Refund, Maynard's Food 19.27 Supplies, Menards 819.41 Supplies And Christmas Lightin, Milbank Winwater Works 396.15 Water Supplies, Northwestern Energy 400.29 Natural Gas Energy, James Norton 75.00 Muni Room Deposit Refund, Office Peeps 340.95 Office Supplies, Ottetail Power Co 3963.19 Electric Energy, Pitney Bowes Bank Inc 791.99 Postage, Pitney Bowes Inc 186.54 Lease Rental, Sd Department Of Health 30.00 Water Testing, Sd State Treasurer (Sd Dor) 701.58 Sales Tax Due To State, Steve Rhody Services 50.00 Window Washing Services, Team Laboratory Chemical, Llc 747.50 Supplies, Us Bank Trust-Spa Lkbox Cm9695 6837.30 Water Srf Loan, United States Dept Of Ag 6107.00 Sewer Usda Loan, Alexis Waege 103.95 Meter Deposit Refund, David Wolf 100.00 Meter Deposit Refund.

No one present at the meeting was for public voice.

In unfinished business, the second reading of Ordinance No. 642 Supplementing Appropriations was held.

Motion by Bjerke, seconded by Hintz to approve Ordinance No. 642 Supplementing Appropriations for the City of Clear Lake for year ending 12/31/2024. Motion carried.

Library Director Heather Mahon and Finance Officer Mary Krueger spoke regarding last meeting's motion for a solution proposal from Connecting Point for software and network upgrades for the Library. A second quote was requested and reviewed. Discussion was held on the difference in services and costs. Mahon and Krueger each stated their preferences.

The motion that was tabled on November 14, 2024 was as follows: Motion by Drake, seconded by Reppe to approve the Solutions Proposal for network upgrades to the General Building from Connecting Point in the amount of \$1188.00 and an additional monthly fee for monitoring. Upon roll call vote, the following votes were cast Drake-yes, Hintz-no, Pauli-yes, Reppe-yes with Bjerke abstaining. Motion carried.

In further unfinished business from last meeting, Finance Officer Krueger secured the cost of Ponderosa pine trees from Deuel County Conservation District. Due to the absence of Alderman Mewherter, this topic was tabled until the next meeting Mewherter is present.

The bid opening for the garbage contract for residential pickup for the City of Clear Lake was held. Two bids were presented. The first bid was from Dakota Dumpsters and Sanitation LLC of Castlewood, SD in the monthly amount of \$12.00/household based on approximately 600 households. The second bid was from Bjerke Sanitation of Altamont, SD in the monthly amount of \$15.95/household based on approximately 600 households.

Motion by Drake, seconded by Pauli to accept the bid for weekly residential garbage pick-up services from Bjerke Sanitation of Altamont, SD in the monthly amount of \$15.95/household subject to the terms of the conditions of the bid contract. Upon roll call vote, all voted aye with Bjerke abstaining. Motion carried.

Motion by Bjerke, seconded by Hintz to convene as Board of Adjustment. All voted aye. Motion carried.

A conditional use permit was submitted by Josh Streich for a seasonal campground and allowing for a year round RV/camper and boat storage under the conditions all RV/campers and boats must be disconnected from any electric or gas hookups while in storage. The campground is located on the west side of Clear Lake. Streich was present for discussion. Jenna and Mike Wadzink were also present as neighboring landowners. They had many questions and concerns regarding how many campsites, is there lake access, and will there be rules enforced. Mayor Lundberg reminded them this was to decide on the conditional use permit addressing the storing of empty campers, etc. as the campground itself had already been approved. The plat and map were reviewed by all parties. Wadzinks stressed their peaceful harmony could be disturbed as they did not expect this neighboring their property. Streich reminded them of conversations he had had with them prior regarding the campground being developed. Much discussion was held between landowners and the Council. Questions regarding what is considered "seasonal" were also asked. Jenna Wadzink suggested tabling the issue or putting this on a trial basis. They were reminded by Council that if any problems arise, they are welcome to approach Council or make their concerns known to the City Finance Office. Streich assured them that all City ordinances will be followed.

Motion by Reppe, as a member of the Board of Adjustment, seconded by Drake to approve the Conditional Use Permit for a seasonal campground and allowing for a year-round RV/camper and boat storage under the conditions all RV/campers and boats must be disconnected from any electric or gas hookups while in storage. The conditional use permit is to be reviewed every two years from this date, December 9, 2024. The campground is located at Anderson Addition in the City of Clear Lake less E266' S51' and less Lake Shore Acres Addition and less Lake Shores Second Addition in Gov Lot 1 & 2; Block Q Addition to the City of Clear Lake less E266' in Outlot G in Gov Lot 2; Block 1 Water Well Addition in Gov Lots 1 & 2, all in 23-115-19, Deuel County, South Dakota. Owner Joshua Streich. Upon roll call vote, all voted aye. Motion carried.

Motion by Drake, seconded by Bjerke to adjourn as Board of Adjustment and reconvene as regular Council. All voted aye. Motion carried.

Discussion was held on the water meter situation of the City. The current system is severely outdated and there are few replacement parts for meters and readers. The City will soon be forced to upgrade its meters and method of reading. The City's usual vendor supplied a quote for an entire system replacement upgrade. The quote was reviewed, however Finance Officer Krueger informed the Council this will have to be put out on bids. Clint Hay, Core and Main representative spoke with Finance Officer Mary Krueger and Assistant Finance Officer Val Lundquist. He is aware this will be put out on bids. He is willing to meet with the Council in January for a presentation of the system. Some costs can be cut from the quote. There may be an increase in the price of meters by bidding date. He will also put together references for Council to contact if they wish. Krueger has already spoken with 3 cities that had good reviews. Krueger also reminded the Council that Core and Main has been the reputable and reliable vendor for the City for nearly 20 years.

Financing for the system was also discussed. The City doesn't want to entertain raising water rates even higher to secure a loan or grant for this system as would be required by the State. The Council was advised a transfer from the General fund to the Water fund was in the 2024 Appropriations Ordinance for reasons such as this one.

Motion by Hintz, seconded by Drake to approve an interfund transfer from the General Fund to the Water Fund in the amount of \$500,000 per 2024 Appropriations Ordinance for water meters/system, and software. Upon roll call vote, all voted aye. Motion carried.

City Attorney Todd Boyd presented to Council information he received from the attorneys for the Trustees of the George Cook Trust. The City required pressure testing of the sewer line and water line and any repairs done for any further development at Cooks Second Addition. The sewer pressure testing was completed by an engineering firm and supervised by the Public Works Superintendent of the City. Photographs were also supplied to satisfy the Council as part of the development of the project. Discussion was held on if the water line needed to be tested or if not because it is privately owned infrastructure. Boyd discussed potential covenants and easements. Alderman Hintz thought it would be best to move forward on this development without so many formalities. Much discussion was held on the matter.

Motion by Drake, seconded by Pauli to approve and accept the sewer pressure testing and repairs of coupling performed by Basin Construction at Cook Second Addition. Upon roll call vote, all voted aye. Motion carried.

Motion by Bjerke, seconded by Reppe to instruct the City Attorney to send a letter to the Attorney for the Trustees of the George Cook Trust asking for confirmation that the infrastructure at Cook Second Addition is privately owned on a private road or provide an easement to the City for any repairs or other necessary maintenance. If easement is provided, a water test will also need to be performed. The foregoing should be clarified on an affidavit and signed by the owners of Cook Second Addition. Upon roll call vote, all voted aye. Motion carried.

Motion by Bjerke, seconded by Hintz to approve Resolution 2024-17 Transfer from Contingency Fund. Upon roll call vote, all voted aye. Motion carried.

The City received notice from Brookings-Deuel RWS that they are increasing water rates in January 2025. The tap fee will increase from \$1785.00 to \$1910.00 and the water rate will increase from \$2.80/1000 gallons to \$3.00/1000 gallons.

Motion by Pauli, seconded by Drake to approve the increase in rates for 2025 from Brookings Deuel RWS. Upon roll call vote, all voted aye. Motion carried. The Services Committee will be meeting to review City utility rates for 2025.

Finance Officer Krueger was contacted by the BRO Motorcycle Club about installing a light in the shelter at Ulven Park. The Club has offered to pay for the supplies and installation of the light and suggested it's put under a lockable switch.

Motion by Pauli, seconded by Bjerke to approve the BRO Motorcycle Club to install lighting in the shelter at Ulven Park at their expense. Upon roll call vote, all voted aye. Motion carried.

Motion by Bjerke, seconded by Pauli to reschedule the first regular Council meeting in 2025 from Monday, January 6<sup>th</sup> to Thursday, January 9<sup>th</sup> at 6:30pm. Upon roll call vote, all voted aye. Motion carried.

Public Works Superintendent Furman discussed the Rubble Site personnel and hours. Furman is working on getting everyone in the department spray-certified. He spoke about the seasonal hours for the rubble site. He would prefer to keep it closed in the winter unless of an absolute emergency such as a house fire. His ultimate goal would be to fence off an area for leaves/branches/compost and have that area free of charge and open 24/7. Signage, security cameras and violation fines would be considered. Summer hours may also change and he was hoping to find a seasonal rubble site employee to man the site. He furthermore spoke of getting a roster of seasonal employees for winter snow help. The Council will review after the Personnel Committee report. Rubble site suggestions will be sent to the Services Committee for further discussion.

Motion by Pauli, seconded by Reppe to change the winter hours of the Rubble Site from November-April by appointment only to: Appointments only accepted for the first Saturday of every month November through April weather permitting. City Office needs to be notified by noon on the Friday prior. Effective January 1, 2025. Upon roll call vote, all voted aye. Motion carried.

Public Works Superintendent Furman gave updates on his department. There were comments on culverts and possible paving on 5<sup>th</sup> Street out to the Lake.

City Attorney Todd Boyd had no comments outside of executive session.

Finance Officer Krueger updated the Council on projects with Banner Engineering. Banner may need to reduce the water project due to costs of curb and gutter. Banner didn't

have cost estimates yet for this meeting. Daryl Root was present for questions for Banner Engineering. He was advised to appear at next meeting when a Banner representative will be present.

The swimming pool study will be ready sometime in January; and the Main Lift Station project is on track for final design meeting in January.

There were no comments from the Mayor or any of the Council members.

Motion by Pauli, seconded by Hintz to move into Executive Session at 8:12pm for personnel and legal counsel matters. Upon roll call vote, all voted aye. Motion carried.

Mayor Lundberg declared the Council out of Executive Session at 8:21pm.

Motion by Pauli, seconded by Bjerke to approve a monthly flat rate compensation for Zoning in the amount of \$200.00 for Assistant Finance Officer Valerie Lundquist beginning Jan. 1, 2025 to be charged to Building Inspector/Zoning salary fund budget upon the recommendation of the Personnel Committee. Upon roll call, all voted aye. Motion carried.

Motion by Reppe, seconded by Drake to approve advertising for a part-time Library assistant up to (within budget) 10 hours per week to be a minimum wage position upon the recommendation of the Personnel Committee. Upon roll call, all voted aye. Motion carried.

Motion by Pauli, seconded by Drake to approve hiring part-time seasonal employees as needed for the Public Works Department at a rate of \$17.25/hour – rate will be effective for both 2024 and 2025 upon the recommendation of the Personnel Committee. Acceptance based on employee making application and filing with the City Finance Officer. Upon roll call, all voted aye. Motion carried.

Motion by Drake, seconded by Pauli to approve the placement of a help-wanted banner on the City Shop property retroactive to when banner available for part-time seasonal employees for the Public Works Department upon the recommendation of the Personnel Committee. Acceptance based on employee making application and filing with the City Finance Officer. Upon roll call, all voted aye. Motion carried.

Motion by Bjerke, seconded by Drake to accept application and hire Jayson Hall as part-time seasonal Public Works employee at a rate of \$17.25/hr. to begin as soon as available upon the recommendation of the Personnel Committee. Upon roll call, all voted aye. Motion carried.

Motion by Pauli, seconded by Hintz to increase wages of Custodian Connie Chaney to \$17.50/hr. beginning January 1, 2025 upon recommendation of the Personnel Committee. Upon roll call, all voted aye. Motion carried.

Motion by Drake, seconded by Hintz to increase wages of Finance Officer Mary Krueger to \$61,803 annually beginning January 1, 2025 upon recommendation of the Personnel Committee. Upon roll call, all voted aye. Motion carried.

There being no further business, motion by Bjerke, seconded by Pauli to adjourn at 8:23 PM. All voted aye. Motion carried.

Mary Krueger  
Finance Officer

“This institution is an equal opportunity provider.”

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