

The Clear Lake City Council met in regular session on Monday, February 12, 2024, at 6:30 PM in the Conference Room of the Municipal Building with Mayor Lisa Lundberg presiding. Those present were Alderwomen Ramona Drake and Rose Mack, Aldermen Harry Mewherter, Jonas Reppe, Jamie Hintz and Rod Pauli. Also present were Mary Krueger, Brandon Collins, Todd Boyd, Craig Evenson, Dylan and Hallie Amdahl, and Calvin Rans. The meeting began with the Pledge of Allegiance and then called to order by Mayor Lundberg.

Motion by Reppe, seconded by Mack to approve the agenda as presented. All voted aye. Motion carried.

Motion by Drake, seconded by Pauli to approve the consent agenda as follows: Minutes – Regular Meeting January 8, 2024; Monthly Financial Statements for the Month Ending January 31, 2024; Building Permits: Approved: Tech Ord – Northside Acres Lot 8 (CLAD Property) – Wayfinding Sign, Daron Kreger – 212 9th Ave S – Gazebo and Fence, Derek Bille – 609 4th St W – (2 sets) Exterior Steps; Delinquent Water Bills; Approval of Warrants; Approve travel, accommodations, and fees for MSHA in Brookings, SD Feb. 27 & 28, 2024 for all Public Works employees, SDWWA Water Seminar in Brookings, SD Apr. 3 & 4, 2024 for Brandon Collins, and SDWWA Wastewater Seminar in Pierre, SD Apr. 17 & 18, 2024 for Collins. Approvals of permits are subject to the condition that they are in accordance with all building codes and ordinances of the City. Upon roll call vote, all voted aye. Motion carried.

Warrants Approved: PAYROLL: Council 1420.00; Mayor 420.00; Finance 4768.75; Gen Gov't Building 206.05; Streets 11,265.78; Snow 2872.36; Rubble Site 1178.48; Parks 245.61; Library 3015.18; Community Center 104.00; Water 6354.33; Sewer 4621.52; Aflac 161.28; SD Retirement 3729.56; Optilegra 70.76; Health Pool of SD 8638.61; Delta Dental of SD 423.60; Sioux Valley FCU 50.00; Dnb-Fica/Wh 8080.50. EXPENSES: A&B Business Solutions 235.22 Copier Contract, Appera 130.43 Janitorial Services, Banner Associates, Inc 288.00 Engineering Services, Bjerke Sanitation 7068.52 Sanitation Services, Boyd Law Firm, Prof. L.L.C. 1035.00 Legal Services And Fees, Brookings County Sheriff 47.50 Jail Fees, Brookings-Deuel Rws 8412.60 Water Purchase And Tap Fee, Certified Laboratories 434.95 Supplies, Clear Lake City Library 2402.92 Books And Supplies, City Of Clear Lake 326.69 Utilities, Clear Lake Building Center 33.46 Supplies, Clear Lake Courier 542.37 Publications And Supplies, Brandon Collins 7.42 Reimbursement Supplies, Connecting Point 284.00 Monthly Backup, Core & Main 2426.14 Water Meters And Other Supp, D & L Digging 4737.50 Water Leaks And Repairs, Deuel Co Motor Supply 97.28 Supplies, Deuel County Republicans 75.00 Muni Room Deposit Refund, Deuel County Sheriff 6172.00 Law Enforcement Contract, Deuel County Treasurer 33.67 Blading, Deuel County Farmers Union Oil 2433.39 Fuel And Supplies, CI Destination Imagination 400.00 Community Center Deposit Refun, First Bank & Trust 1166.15 Credit Card Expenses, First District Association Of 1545.00 Govt Support, Elliott Furman 289.14 Travel Expense Reimbursement, Glacial Lakes & Prairies 960.00 Membership And Advertising, Goldstar Products Inc 579.42 Sewer Supplies, H-D Electric Coop, Inc 146.88 Electric Energy, Hillyard/Sioux Falls 276.87 Janitor Supplies, Itc Telecom 707.79 Telephone And Internet, Kendra Johnson 400.00 Comm Center Deposit Refund, Bernice Jorvig 75.00 Muni Room Deposit Refund, Maynard's Food 44.66 Supplies, Menards 278.99 Supplies, Milbank Winwater Works 518.08 Water Supplies, Northwestern Energy 1940.56 Natural Gas Energy, Nosbush Plumbing & Heating 814.29 Heater Repair, Office Peeps 14.50 Supplies, Ottertail Power Co 5046.14 Electric Energy, Pheasantland Industries 276.52 Safety Clothing, Sd Department Of

Health 30.00 Water Testing, Runnings Farm And Fleet 219.99 Jig Saw, Sd State Treasurer (Sd Dor) 582.24 Sales Tax Due To State, Steve Rhody Services 50.00 Window Washing Service, Stockwell Engineers, Inc. 3725.00 Splash Pad Concept Design, Tony Sturzenbecher 35.00 Meter Deposit Refund, Transource Truck & Equip, Inc. 193.80 Supplies, United States Dept Of Ag 6107.00 Usda Sewer Loan, Mary West 75.00 Meter Deposit Refund, W. W. Tire Watertown 12052.56 Payloader Tires.

No one spoke for public voice.

No unfinished business this meeting.

Motion by Mewherter, seconded by Hintz to convene as Board of Adjustment. Upon roll call vote, all voted aye. Motion carried.

A public hearing was held for Dylan and Hallie Amdahl of 113 5th Ave. N for their petition to vacate a 20' wide platted alley right of way. Attorney Craig Evenson was present representing Amdahl's in their petition. All the required signatures have been obtained and proper procedures followed. Evenson provided an affidavit of attorney verifying the signatures. Evenson stated the easements on the property remain, subject as existing or of record.

Motion by Pauli, seconded by Drake to approve the Petition to Vacate an alley adjacent to the west side of Lots 1-16, Block 29 of Western Land Company's Addition to the City of Clear Lake, Deuel County, South Dakota and on the East side of Lots 7 and 11 of the Plat of Lots 5 through 11 in Lot "X" of Block 30 of Western Land Company's Addition and Lot 4, Block 30 of Western Land Company's Addition to the City of Clear Lake, Deuel County, South Dakota. The vacate is subject to easements existing or of record. Upon roll call vote, all voted aye. Motion carried.

Motion by Hintz, seconded by Mack to approve Resolution 2024-3 vacating a platted but never developed alley running parallel to 5th Avenue from Second Street running north. Upon roll call vote, all voted aye. Motion carried.

Motion by Pauli, seconded by Hintz to adjourn as Board of Adjustment and reconvene as regular Council. Upon roll call vote, all voted aye. Motion carried.

Heather Estey, Library Director cancelled her appointment due to illness.

City Finance Officer Krueger gave a recap of the building permits for 2023. The City granted 64 total permits totaling \$5145.42 in fees. The total for all project improvements, new houses, and commercial improvements was approximately \$2,260,550.00 in value.

The 2023 City Water Loss report was discussed. The City averaged a 15.60% water loss. Though not ideal, it is down from past years.

Motion by Pauli, seconded by Reppe to proceed with public bid notice to the paper for water main construction on the 600 block of 11th Ave. South, Clear Lake. Bid opening will be at the next regular meeting March 11, 2024. Upon roll call, all voted aye. Motion carried.

Motion by Drake, seconded by Reppe to proceed with public bid notice to the paper for asphalt paving project for Golf View Drive, 1 block of Valley View Drive, and 1 block of Park Circle Drive in Clear Lake. Bid opening will be at the next regular meeting March 11, 2024. Discussion began by Alderman Hintz on other areas in need of asphalt. These particular areas do not have infrastructure and that is why they were chosen first. Upon roll call, all voted aye. Motion carried.

Motion by Pauli, seconded by Hintz to approve the 2024 City Equipment Rate Schedule with a slight increase in fees. Upon roll call, all voted aye. Motion carried.

Public Works Superintendent Collins began discussion regarding culverts on Valley View Drive. The area east of the south parking lot entrance to Deuel School has a drop inlet where there is an 18" culvert causing some drainage issues in the area. Collins secured quotes for an additional culvert.

Motion by Hintz, seconded by Mewherter to install an additional 30 feet of culvert along Valley View Drive at an approximate cost of \$10,180.00 in parts and labor. Upon roll call, all voted aye. Motion carried.

Collins went on to discuss the quote from DPC for the SCADA systems for all the lift stations. He secured an additional quote with added options which allows for direct monitoring of all lift stations. Problems or failure notification would be immediate.

Motion by Mewherter, seconded by Reppe to approve installation of the SCADA system for the lift stations by Dakota Pump & Control in the amount of \$39,045 within the 2024 budget. Upon roll call vote, all voted aye. Motion carried.

Collins gave his thoughts to the Council regarding possible cell phone reimbursement. Prior Superintendents and staff had city-owned cellphones and the bills were covered by the City. Collins and his staff use their cellphones for City business much of the time. There were other comments on reimbursements and stipends. It was decided to send this to committee for review before Council makes any decisions.

Motion by Hintz, seconded by Drake to declare the following as surplus property, having no value or value less than \$500.00 and authorize disposal of the same: 10 obsolete street signs and a broken wooden chair. Upon roll call, all voted aye. Motion carried.

The Planning Committee met January 17th with Stockwell Engineering, CLAD, and Healthy Hometowns. Stockwell received ideas to begin design of a Splash Pad for the City of Clear Lake. This would be located on the west side of the pool in the baby pool area. The Committee reviewed different types, designs and features and ideas were discussed for a concept. The Pad would be smaller (1500 sq. ft. range). Fundraising ideas and grant funding were discussed but a commitment is needed from the City. Stockwell hopes to have an initial concept plan design ready by March. Discussion was held with some valid concerns of a splash pad.

The Planning Committee further reported on their meetings with Luke Muller from First District. Muller is helping update the current Zoning Ordinance for the City and would like to call a special meeting for public hearing on the Zoning Ordinance and a new Subdivision Ordinance.

Motion by Pauli, seconded by Mack to set a Special Meeting date for Monday, February 26, 2024 at 5:30pm for the public hearing of the Zoning Ordinance and Subdivision Ordinance. Upon roll call, all voted aye. Motion carried.

No further comments from Superintendent Collins.

City Attorney Todd Boyd updated the Council on previous legal issues he has been addressing. He also noted he will be absent at the March Regular Council meeting.

Finance Officer Krueger scheduled a Facilities and Equipment meeting.

Alderwoman Drake gave a brief report on her meetings with CLAD and her quarterly Library Board meeting.

No further comments from Mayor or any other Council member.

Motion by Pauli, seconded by Drake to move into Executive Session at 7:33 PM for personnel and legal counsel matters. Upon roll call vote, all voted aye. Motion carried.

Mayor Lundberg declared the Council out of Executive Session at 8:22 PM.

There being no further business, motion by Pauli, seconded by Hintz to adjourn at 8:23 PM. All voted aye. Motion carried.

Mary Krueger
Finance Officer

“This institution is an equal opportunity provider.”

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