

The Clear Lake City Council met in regular session on Monday, September 12, at 6:30 PM in the Conference Room of the Municipal Building with Mayor Lisa Lundberg presiding. Those present were Alderwomen Kelli Bauman, Ramona Drake & Rose Mack, Aldermen Harry Mewherter, Rod Pauli & Jonas Reppe. Also present were Mary Korth, Todd Boyd, Brandon Collins, Val Lundquist, Dennis Bebelein, Beth Niemeyer, Ken Reiste, Dianne Brandt, Derek Benck, Audie Stoltenburg, Darla Toben, Emmy and Jim Marko, Evan Odle, Scott Ruby, Lynne Eide, Kerry Hintz, Tammy Canaan, and Jami Martinell. The meeting began with the Pledge of Allegiance.

Motion by Mack, seconded by Drake to approve the agenda with the amendments as follows: An addition of a building permit for Jim Marko after Board of Adjustment adjournment; and the 6:55pm Library Board appointment qualifies for executive session and will be moved to the end of the meeting for that reason. All voted aye. Motion carried.

Motion by Pauli, seconded by Reppe to approve the consent agenda as follows: Minutes – Regular Meeting August 8, 2022; Monthly Financial Statements for the Month Ending August 31, 2022; Sales Tax Subsidy of \$6,250.00 going to Deuel County Memorial Hospital; Building Permits: Approved: Sarah Salzer CLAD – PO Box 831, Northside Acres Addn – 3 signs; Jamie Hintz – 411 9th Ave S – shed addition; Mike Dahl/Clear Lake Golf Course – Highway 22 – vinyl fence; Sharon Prins – 107 8th Ave S – concrete driveway and 6x10 deck and steps; Mike Ahlers – 609 Prospect Ave S – wood gazebo; William Taylor – 712 5th St W – extend deck and a concrete slab. Demolition Permits: Andrew & Danyal Haas – 303 8th Ave – Two-story house and some trees; Sharon Prins – 107 8th Ave S – concrete driveway. Delinquent Water Bills; Approval of Warrants; Approve Temporary Liquor License Applications: Lundy’s Bar & Grill for Tour of Tables Oct. 22, 2022. Approvals of permits are subject to the condition that they are in accordance with all building codes and ordinances of the City. Temporary One-Day Permits are subject to all paperwork being signed and submitted to the Finance Officer and that the applicants provide the city with proof of liability insurance for the event. Upon roll-call vote, all voted aye. Motion carried.

Warrants Approved: PAYROLL: Council 861.19; Mayor 322.95; Finance 5622.92; Gen Gov’t Building 165.19; Highway 12649.98; Rubble Site 1003.81; West Nile 535.96; Summer Rec 2043.13; Swimming Pool 8670.98; Park & Rec 3809.96; Library 4845.75; Community Center 99.06; Water 4960.74; Sewer 5382.15; Aflac 131.30; SD Retirement 3053.48; Health Pool of SD 8110.85; Delta Dental of SD 388.40; DNB-FICA/WH 20043.65; CITY VOUCHERS: A&B Business Solutions 28.35 Copier Contract, Josie Andersen 119.82 Lifeguard Training Reimbursmen, Appeara 117.31 Janitorial Services, Banner Associates, Inc 1716.00 Wastewater Discussion, Wayne Benck 63.45 Meter Deposit Refund, Bjerke Sanitation 6674.84 Sanitation Services, Bowes Construction Inc 4762.81 Asphalt, Boyd Law Firm, Prof. L.L.C. 774.00 Legal Services, Brookings-Deuel Rws 10480.95 Water Purchase, Cindy Buyert 53.77 Muni Room Deposit Refund, Clear Lake City Library 613.35 Books And Supplies, City Of Clear Lake 1529.76 Water And Garbage Utilites, Clear Lake Building Center 8.90 Supplies, Clear Lake Courier 539.85 Publications And Supplies, Clear Lake Fire Dept 20000.00 2nd Half Funding, Clear Lake Historical Society 2500.00 2022 Funding, Clear Lake Chamber Of Commerce 500.00 Volunteer Recognition, Connecting Point 247.00 Backup Services And Firewall, D & L Digging 2850.00 Water Leak Repair, Jan Dailey 50.00 Reissue Of Ck 22321, Deuel County Auditor 5530.87 Law Enforcement Contract, Deuel Co Motor Supply 112.48 Supplies, Deuel County Farmers Union Oil 3826.81 Fuel And Supplies, Deuel County Memorial Hospital 6250.00 3rd Quarter Payment, Duinick, Inc. 9720.84 Street Supplies Type 1 Rap, Eastside

Equipment 1153.44 Brushes Street Supplies, First Bank & Trust 424.41 Credit Card Charges, Fhr Pine Bend Llc 21787.80 Chip Sealing Through Deuel Cty, Brooklyn Giesel 125.80 Lifeguard Training Reimburse, H-D Electric Coop, Inc 687.67 Electric Energy, Hawkins Inc 1370.45 Pool Chemicals, Itc Telecom 630.60 Telephone Utility, Jw Roll Off Service 177.98 Roll Off Container Cl Days, Mary Korth 53.00 Mileage Reimbursement, Sara Kreger 133.13 Lifeguard Training Reimburse, Lyle Signs Inc 117.51 Street Signs, Maynard's Food 288.70 Supplies, Midamerica Books 275.40 Books, Todd Nelson 35.00 Meter Deposit Refund, Amanda Nielsen 20.00 City Park Shelter Deposit Refu, Northwestern Energy 759.13 Natural Gas, Office Peeps 70.35 Finance Office Supplies, Ottertail Power Co 3167.43 Electric Energy, Purchase Power 772.63 Postage, Victoria Preheim 112.50 Lifeguard Training Reimburse, Sd Department Of Health 30.00 City Water Testing, Rnc Cabinets 125.00 Muni Bldg Coat Rack, Sarah Ronne 62.50 Wsi Reimbursement, Scholastic Inc 42.88 Books, South Dakota One Call 38.08 Locate Service, Sd State Treasurer (Sd Dor) 1115.13 Sales Tax Due To State, Steve Rhody Services 40.00 Window Washing Services, Team Laboratory Chemical, Llc 1100.00 Sonar Testing And Analysis, Us Bank Trust-Spa Lkbox Cm9695 6837.30 Us Bank Water Loan, United States Dept Of Ag 6107.00 Usda Sewer Loan.

No one appeared for public voice.

The Second Reading of Ordinance No. 616, 2023 Appropriations Ordinance was held. Motion by Mewherter, seconded by Drake to approve Ordinance No. 616 for adoption. Upon roll call vote, all voted aye. Motion carried. Publication of Ordinance will be September 21, 2022.

The farm lease of the former airport runways was discussed. Mewherter said CLAD gave notification that their acquired portion (12.86 acres) of the 30 acres currently being rented by Neal Ruhd, will be custom farmed and they will take care of the fall maintenance. With that information, the council decided against putting up the land for bids for rent in 2023. Motion by Pauli, seconded by Mack to work with CLAD to have the city's portion of the airport runways (17.14 acres) custom farmed. Upon roll call vote, all voted aye. Motion carried.

At last meeting, motions were made to update the facility plans for Water and Wastewater Infrastructure and furthermore sign the State Water Plan Applications and submit by an October 1, 2022 deadline. Banner Engineering representatives were present and explained that the facility plans for each need to be newer however, no specific planning documents for projects that have already not been completed are available. This is required for the State Water Plan therefore no application can be submitted and the October 1st deadline will not be met. Banner went on to suggest updating the facility plans 100% with specific projects and to also be in compliance with the State. They presented draft copies of costs for each plan for the council to review. The facility plans could be funded partially by the Small Community Planning Grant or a grant from East Dakota Water Development District (EDWDD). Banner would work with First District, EDWDD and the state to apply for funding for the plans. The plans would be complete in time to make application to the State Water Plan by October 1, 2023 and apply for funding January 2024 for phased projects. The facility plans would be specifically for a wastewater (sewer) study and a water (drinking water) study. Alderman Reppe inquired about a stormwater study but that was not included and would have to be a separate study. The council will review the information in time for the October city council meeting.

Motion by Drake, seconded by Mewherter to convene as the Board of Adjustment. All voted aye. Motion carried.

A public hearing was held for a variance for a garden shed to be built at the property of Jim Marko, 710 8th Ave S. No one present contested the variance. Motion by Pauli, seconded by Reppe to approve the variance for Jim Marko at 710 8th Ave. S. Upon roll call vote, all voted aye. Motion carried.

Motion by Pauli, seconded by Mack to adjourn as the Board of Adjustment and reconvene as Regular Council. All voted aye. Motion carried.

Motion by Drake, seconded by Pauli to approve the building permit for garden shed at 710 8th Ave. S for Jim Marko. All voted aye. Motion carried.

Dianne Brandt spoke on behalf of the Clear Lake Days Committee and gave a recap on the event held July 28-31, 2022. She expressed their gratitude to the city and all the city employees. She recapped the chronological events and the success of the weekend. Taxable sales increased in July. Many positive comments were heard about promoting the city. Mayor Lundberg commented on the excellent work the committee did to make this all happen. Clear Lake Days will be an annual event going forward.

Erik Wallert was unable to attend the meeting but asked Finance Officer Mary Korth to speak on his behalf. The house at 613 2nd Ave S was torn down 2 years ago. From there they didn't have immediate plans to build, so he capped the water (in basement) as he thought he should do. Wallert was unaware of needing a photo or any other proof. In April 2021 he transferred the property though he kept the utility bill in his name and has been paying it. Discussion was held on the subject and the council is still requiring proof of a water cap along with a sewer cap per ordinance. Wallert will be contacted.

The first reading of Ordinance No. 617, An Ordinance Regarding Prohibited Animals was held. Second reading will be held at the October meeting after minor amendments per attorney Todd Boyd.

Native American Day falls on Monday, October 10th, 2022, the day the City Council normally would meet. Because that day is an observed holiday, motion by Mewherter, seconded by Pauli to move the October 2022 meeting to Tuesday, October 11th, 2022 at 6:30pm for the Regular City Council Meeting. Upon roll call vote, all voted aye. Motion carried.

A reminder was given to RSVP to the First District Picnic on September 15th as well as the SDML Annual Conference held in Watertown October 4-7th. Travel and registration had already been approved in a prior meeting.

Motion by Mewherter, seconded by Drake to approve the travel requested by Finance Officer for quarterly Finance Officer meeting held in Volga, SD on August 18, 2022. Upon roll call vote, all voted aye. Motion carried.

Motion by Bauman, seconded by Pauli to approve the auto supplement budget requests to the General Fund for the following: \$543.28 (101-455-411 Library Salaries), \$40.87 (101-455-412 Library FICA), \$10.17 (101-455-413 Library Retirement), and \$276.74 (101-455-426.11 Library Supplies) from ARP Humanities Grant. Upon roll call vote, all voted aye. Motion carried.

Facilities Committee report: The Facilities Committee met on Sept. 6th. Discussion was held concerning Community Center repairs and improvements. It was decided it would be more cost effective to have continuous 24/7 wi-fi in the Community Center. The rental rates were reviewed and updates were recommended. Motion by Pauli, seconded by Mewherter to raise the rental rates for the Community Center by \$25.00 per category and the deposit to \$400.00 per event effective January 1, 2023. Upon roll call vote, all voted aye. Motion carried. Motion by Mewherter, seconded by Pauli to raise the rental rate for the Community Room in the Municipal Building by \$25.00 for large parties and

product parties; additional \$10.00 for small parties; additional \$15.00 for under 20 people events and the deposit to \$75.00 per event effective January 1, 2023. Upon roll call vote, all voted aye. Motion carried.

The Facilities Committee reported on the swimming pool. Motion by Mewherter, seconded by Pauli for approval to have the pool relined in the spring of 2023 at a total cost of \$41,215.00 contingent upon a grant through Game Fish & Parks to be applied for in January 2023 to cover half of the cost. Upon roll call vote, all voted aye. Motion carried.

The Facilities Committee reported on Ulven and City Parks. Motion by Drake, seconded by Pauli to have ITC install 3-point wireless and plow fiber at Ulven Park at a cost of \$390.00 and a monthly recurring cost of \$35.80 for internet at Ulven Park. Upon roll call vote, all voted aye. Motion carried. The City Park already has wireless and it will be activated for the 2023 camping season.

Motion by Pauli, seconded by Reppe to increase camping fees in City and Ulven Park by \$2.00 per night per site effective January 1, 2023 for the next camping season. Upon roll call vote, all voted aye. Motion carried.

City Superintendent Collins reported on a bill from Eastside Equipment was slightly higher than original quote. He also reported that the airport hangar will be moved soon (within a week) to the rubble site location.

City Attorney Boyd reported that the attorney for CLAD confirmed their tax exempt status has been approved and attorney services no longer needed.

Alderwoman Drake commented that a notice in the paper or something similar needs to address the kids driving around town in golf carts. Ordinance states you need to be a licensed driver to operate a golf cart.

No other comments from other council members.

Motion by Mewherter, seconded by Pauli to move into Executive Session at 7:46 PM for personnel matters. All voted aye. Motion carried.

Mayor Lundberg declared the Council out of Executive session at 8:13 PM.

Motion by Mewherter, seconded by Drake to hire Ryan Thomas as the part time Parks/Public Works employee at a rate of \$14.50/hr. to begin immediately. Upon roll call vote, all voted aye. Motion carried.

Motion by Pauli, seconded by Mack to increase the hourly wage of Michael Ahlers to \$15.00/hr. to begin with September 2022 payroll. Upon roll call vote, all voted aye. Motion carried.

There being no further business, motion by Bauman, seconded by Reppe to adjourn at 8:18 PM. All voted aye. Motion carried.

Mary Korth
Finance Officer

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