

January 9, 2017  
Regular Meeting

The Clear Lake City Council met in regular session on Monday, January 9, 2017, at 6:30 p.m. in the Conference Room of the Municipal Building with Mayor Gordon Lee presiding. Those present were Aldermen Kelli Bauman, Ramona Drake, Gary Eide, Carey Holt, Tim Hulscher and John Keimig. Also present were Todd Boyd, Ellen Schmahl, Don Ebbers and Ken Reiste. The Pledge of Allegiance was said.

The regular agenda for the January meeting was presented for review. Motion by Eide, seconded by Hulscher to approve the agenda. All voted yes. Motion carried.

The consent agenda was presented. Motion by Keimig, seconded by Bauman to approve the consent agenda items as follows: Approval of Consent Agenda; Approval of Minutes – Regular Meeting December 12, 2016 & Special Meeting December 29, 2016; Approve Monthly Financial Statement for the Month Ending 12/31/16; Annual Safety Training Class (MSHA) – Feb 28 or Mar 1, 2017, Watertown - Don/Jim/Darren/Mike; 4-Hour Defensive Driving Course – January 11, 2017, Watertown – Jim/Darren; Approve Temporary Liquor License Applications for CL Sports Page for Pheasants Forever Banquet Saturday, February 4, 2017, and Chili Cook-off, Saturday, February 18, 2017; Building Permits: None; New Construction Hook-Up Permit: None; Moving Permits/Demolition Permits: None; Delinquent Water Bills; Approval of Warrants. Approval of temporary liquor licenses contingent upon all paperwork being signed, all fees paid, and proof of insurance provided to the Finance Officer. Upon roll call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

The 2017 Salary Resolution was presented by the Personnel Committee. Carey Holt was added at \$12.50 per hour for snow removal. Motion by Hulscher, seconded by Keimig to adopt 2017 Salary Resolution 2017-1. Upon a roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-abstain; Hulscher-yes; Keimig-yes. Motion carried.

2017 – 1  
2017 SALARY RESOLUTION

WHEREAS, the City Council must establish and publish salaries of all officials and employees at the first meeting in January under section of (SDCL 6-1-10) and are listed below.

HOURLY – PAID MONTHLY

Ahlers, Michael – Seasonal Help/Snow Removal	\$ 12.50 hr.
Barondeau, Darren – Utilities	\$ 16.82 hr.
Ebbers, Donald – Supt. of Public Works	\$ 19.32 hr.
Esche, James – Utilities	\$ 18.75 hr.
Giesel, James Sr. – Rubble Site Attendant	\$ 9.36 hr.
Holt, Carey – Snow Removal	\$ 12.50 hr.
Kelley, Lark – Custodian	\$ 12.24 hr.
Kittleson, Bruce – Snow Removal	\$ 12.50 hr.
Lundquist, Valerie - Assistant Finance Officer	\$ 12.82 hr.
Lysne, Lourn – Snow Removal	\$ 12.50 hr.
Ruby, Patricia – Library Assistant	\$ 8.84 hr.
Schmahl, Mary Ellen – Finance Officer	\$ 16.59 hr.
Swenson, Klinton – Snow Removal	\$ 12.50 hr.

Taylor, Pam – Librarian	\$ 11.22 hr.
VanLiere, Ray – Spraying (May – September)	\$ 50.00 monthly
plus \$20.00 per hr. per incident with \$60.00 minimum per incident	
Whipple, Stanley Verle – Seasonal Help/Snow Removal	\$ 12.50 hr.
Zegzda, Bruce – Rubble Site Attendant	\$ 9.36 hr.
Mayor -	\$ 150.00 mo.
(\$40.00 Regular Meetings, \$50.00 Committee Meetings; \$50.00 Special Meetings)	
(\$80.00 Out of Town Day Meetings)	
Alderman -	\$ 85.00 mo.
(\$40.00 Regular Meetings, \$50.00 Committee Meetings; \$50.00 Special Meetings)	
(\$20.00 Call-in for Meetings)	
(\$80.00 Out of Town Day Meetings)	

TRAVEL EXPENSES

Mileage.....Federal Business Rate  
 (Plus Lodging and Registration)

(Allowance for meals as established by the State Board of Finance)

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Clear Lake, South Dakota, does hereby adopt the Salary Resolution of 2017.

Dated this 9<sup>th</sup> day of January, 2017.

Gordon Lee, Mayor

Mary E. Schmahl, Finance Officer

The 2017 Municipal Government Day at the Legislature is Wednesday, February 8, 2017.

Motion by Eide, seconded by Holt to adopt Approval of Accounting System Resolution 2017-2.

Upon roll call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

CITY OF CLEAR LAKE  
 RESOLUTION NO. 2017-2

WHEREAS, the City of Clear Lake, a municipal corporation, has always done its accounting system based upon the accrual method; and

WHEREAS, the City’s auditor has recommended to the city council that the City change its accounting system to a cash basis, because a cash accounting system would be easier for the council to understand, including monthly and annual reports; and

WHEREAS, it is easier for those serving the city as the Finance Officer to learn the cash accounting system more quickly; now therefore,

BE IT RESOLVED BY THE CITY OF CLEAR LAKE, SOUTH DAKOTA:

That the city’s accounting system be converted from the accrual method to a cash method commencing the 1<sup>st</sup> day of January, 2017.

Dated this 9<sup>th</sup> day of January, 2017.

CITY OF CLEAR LAKE  
 Gordon H. Lee, Mayor

ATTEST:

Mary E. Schmahl  
 Finance Officer

The Homeland Security Grant is due by February 17, 2017.

Comments were heard from the City Superintendent regarding snow piles in residential areas. Comments were heard from the Finance Officer regarding the positions that are up for election in 2017. Petitions may be circulated beginning January 27, 2017, and the deadline to file a petition is February 24, 2017, at 5:00 p.m. Comments were heard from the Mayor, City Attorney and Council members.

Claims Approved: Bjerke Sanitation 6098.63 Garbage & Rubble Site; Brookings-Deuel RWS 8175.90 Water Ulven, Purchase, Tap Fee; City of Clear Lake 399.32 Water Bills; Clear Lake Building Center 9.38 Gov't Bldg Supplies; Deuel County Farmers Union Oil 1254.32 Snow, Street & Water Supplies; DCN Ins Agency 45.07 Ambulance Insurance; DCN Ins Agency 1098.04 Ambulance Insurance; SD Denr 78.00 Wtr & Swr Cert Renewals; SD Denr 1500.00 WW Fee; Deuel County Auditor 5793.94 2017 Police Contract; First N'tl Bank 11716.19 Sewer Loan Payment; First National Bank 6837.30 Water SRF Loan; GCR Tires & Service 205.00 Payloader Tire Repair; Glacial Lakes & Prairies 770.00 Advertising; H-D Electric Coop, Inc 220.05 Electricity; HD Supply Waterworks 206.68 Battery For Handheld; Independent Audit Services 6000.00 Audit Fees 75%; ITC Telecom 610.57 Phone Bill; Candace Kindt 148.50 WM Deposit Refund; Northwestern Energy 912.19 Natural Gas; Office Peeps 469.11 Office Supplies; Ottertail Power Co 3874.05 Electricity; Pitney Bowes 94.82 Postage; Mary E Schmahl 15.18 Clearlake.Com Domain Renewal; SD Assn Of Code Enforcement 40.00 Assn Of Code Enf Annual Dues; SD Municipal Street Maint A 35.00 Street Maint Assoc Dues; SD State Treasurer 1475.09 Sales & Excise Tax; SD Airport Management Assoc 25.00 SD Airport Mgmt Assn Ann Dues; SDARWS 205.00 SDARWS ATC Conference; SD Gov't Finance Officers 40.00 SD Gov FO Assn Annual Dues; SD Gov't Human Resource Assoc 25.00 SD Gov HR Assn Annual Dues; South Dakota Municipal League 1225.43 Annual Municipal Dues; SDML Workers' Compensation Fund 1341.27 Workers Comp Insurance; SDML Workers' Compensation Fund 5045.73 Workers Comp Insurance; Sensus USA 1665.98 Software Support; Corey Troska 3.35 WM Deposit Refund; Unemployment Insurance of SD 72.03 Unemployment Insurance; United States Dept of Ag 6107.00 Sewer Relining Loan; Wells Fargo Brokerage Services 19302.68 CC Loan Payment.

Claims Rejected: none.

There being no further business, Alderman Keimig made a motion to adjourn at 7:23 p.m., seconded by Eide. All voted yes. Motion carried.

Ellen Schmahl  
Finance Officer

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