

The Clear Lake City Council met in regular session on Monday, December 11, 2017, at 6:30 p.m. in the Conference Room of the Municipal Building with Mayor Gary Eide presiding. Those present were Alderwomen Kelli Bauman and Ramona Drake, Aldermen Carey Holt, Tim Hulscher via telephone, John Keimig and Harry Mewherter. Also present were Ellen Schmahl, Don Ebbers, Attorney Todd Boyd and Ken Reiste. The Pledge of Allegiance was said.

Motion by Holt, seconded by Keimig to approve the agenda as presented. All voted aye. Motion carried.

Motion by Keimig, seconded by Drake to approve the consent agenda as follows: Minutes – Regular Meeting November 6, 2017; Monthly Financial Statements for the Month Ending November 30, 2017; Sales Tax Subsidy \$19,485.95; Building Permits: Approved: Chris Andres, 411 1<sup>st</sup> St W – 20' x 36' storage shed, Denied: None; New Construction Hook-Up Permit: None; Excavation Permit: None; Moving Permits/Demolition Permits: Approved: None, Denied: None; Delinquent Water Bills; Approval of Warrants; Approve Temporary Liquor License Applications: None. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Holt-yes; Hulscher-yes; Keimig-yes, Mewherter-yes. Motion carried.

Warrants Approved: Council Payroll 1080.00; Mayor Payroll 470.00; Finance Officer Payroll 3172.84; Gen Gov't Building Payroll 171.75; Highway Payroll 5058.35; Snow Payroll 411.18; Rubble Site Payroll 550.23; Park & Rec Payroll 458.67; Library Payroll 1462.00; Community Center Payroll 275.40; Water Payroll 4093.71; Sewer Payroll 2917.04; Aflac 146.90 Supplemental Ins; Washington National 81.15 Cancer Ins; SD Retirement 2064.46; Health Pool of SD 4710.62; Delta Dental of SD 206.00; DNB-FICA/WH 4680.83; A.T. Parts & Equipment 348.00 Supplies; Amy Tvedt 25.00 Website Maintenance; Appeara 60.15 Maintenance; AT&T Mobility 124.44 Cell Phones; Banner Associates 1664.00 Professional Fees; Barbara Berg 200.00 CC Deposit Refund; Bjerke Sanitation 5951.30 Utilities; Bobcat of Brookings 5518.06 Street Equipment; Boyd Law Firm, Prof. L.L.C. 959.00 Attorney Fees & Expenses; Brookings-Deuel RWS 6947.55 Utilities & Water Purchase; Stephen Budahl 588.00 Curb & Gutter; Clear Lake City Library 682.85 Books; City of Clear Lake 335.06 Utilities; Clear Lake Building Center 135.55 Street Supplies; Clear Lake Courier 159.58 Publications; Clear Lake Chamber of Commerce 155.00 2018 Dues; Clear Lake Community Club 525.00 CL Bucks for Christmas; Colonial Research 561.75 Supplies; Core & Main 3247.68 Supplies; D & L Digging 2448.00 Repairs; Deuel County Farmers Union Oil 1341.99 Supplies; Deuel Co Motor Supply 97.89 Supplies; Deuel County Memorial Hospital 19485.95 2nd Penny Sales Tax; Gary DeJong 153.00 Frame Picture; Department of Revenue 499.00 Water & WW Testing; Deuel Area Development 2500.00 Promote City; Deuel County Auditor 5793.95 Police Contract; Deuel County Treasurer 113.31 Supplies; Display Sales Company 139.00 Supplies; Don Ebbers 119.21 Travel; Fritz Chevy-Olds 25.88 Supplies; GCR Tires & Service 1134.48 Maintenance; H-D Electric Coop, Inc 192.96 Utilities; H-D Elec Coop, Inc. 658.67 Repairs; Hospital & Home Auxiliary 200.00 CC Deposit Refund; ITC Telecom 546.97 Utilities; Arnold Krause 200.00 CC Deposit Refund; Val Lundquist

10.38 Mileage; MAS Media 950.00 Website Design; Menards 225.63 Supplies; Tiffany Niemann 200.00 CC Deposit Refund; Northwestern Energy 483.39 Utilities; Office Peeps 30.49 Supplies; Ottertail Power Co 3742.67 Utilities; Ottertail Power Co Maint Agmt 991.78 Maintenance; The Penworthy Company 175.67 Books; Pheasantland Industries 22.24 Supplies; Pheasantland Industries 159.10 Supplies; Runnings Farm and Fleet 2.99 Supplies; Gary Ruotsala 75.90 WM Deposit Refund; Mary E Schmahl 148.94 Supplies & Furniture; SD Assn of Code Enforcement 40.00 2018 Dues; SD Federal Property Agency 6047.00 Equipment & Supplies; SD Municipal Street Maint A 35.00 2018 Dues; SD State Treasurer 474.51 Sales Tax; SD Airport Management Assoc 25.00 Membership; SD Govn't Finance Officers 40.00 2018 Dues; SD Govn't Human Resource Assoc 25.00 2018 Dues; South Dakota Municipal League 1267.26 2018 Dues; Sodak Gardens 50.80 Supplies; Steve Rhody Services 38.00 Maintenance; United Methodist Women 200.00 CC Deposit Refund; United States Dept of Ag 6107.00 Loan Payment. Warrants Rejected: None.

Alderman Tim Hulscher left the meeting at 6:32 p.m.

Discussion was held on the property at 503 4<sup>th</sup> St W. Motion by Keimig to pursue legal action. Motion not considered due to the lack of a second. Tabled until January 8, 2018, meeting.

Cory Borg, representing the Deuel County Sheriff's Office, met with the Council to get feedback on their services. The 2017 Crystal Springs Rodeo was discussed as well as speeding on the road on the West side of Deuel School where the children board the busses.

Brandon VanderMey, representing Maguire Iron, met with the Council to go over the water tower inspection that was conducted in October. The coating is wearing away on the outside and there is corrosion on the inside of the tank. Per Maguire Iron's recommendation, the interior should be repainted in the very near future and the outside within 1 to 3 years.

Motion by Bauman, seconded by Holt to authorize the Finance Officer to process payroll and corresponding liabilities on the last day of each month and pay bills in a timely manner to avoid late fees. All voted aye. Motion carried.

The First Reading of Ordinance No. 547, an Ordinance Supplementing Appropriations for the City of Clear Lake for the Year Ending 12/31/2017 was completed.

The First Reading of Ordinance No. 548, an Ordinance Regarding Numbering of Buildings was completed.

The First Reading of Ordinance No. 549, an Ordinance Regarding Chemicals Used at Airport was completed.

The First Reading of Ordinance No. 550, an Ordinance Regarding Planning and Zoning Fees was completed.

The First Reading of Ordinance No. 551, an Ordinance Regarding Alcoholic Beverages, was completed.

Motion by Keimig, seconded by Drake to allow a Colonial Life & Accident Insurance Company Representative to meet with the full-time City staff. All voted aye. Motion carried.

Motion by Keimig, seconded by Holt to give all full-time staff Tuesday, December 26, 2017, off for the Christmas Eve Holiday. All voted aye. Motion carried.

Motion by Keimig, seconded by Bauman to authorize ACH payments to US Bank for the water and sewer loans. All voted aye. Motion carried.

Discussion was held on purchasing a skid steer. City Superintendent Don Ebbers will get price quotes to present at the January 8, 2018, meeting.

Motion by Drake, seconded by Holt to approve Resolution No. 2017-12 a Resolution for the Library Disaster Plan Policy. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Holt-yes; Keimig-yes, Mewherter-yes. Motion carried.

Motion by Holt, seconded by Keimig to authorize the Mayor to sign the Agreement for General Law Enforcement Services in the amount of \$70,222.57 for 2018. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Holt-yes; Keimig-yes, Mewherter-yes. Motion carried.

Motion by Keimig, seconded by Mewherter to transfer from 602-253.9 Unreserved Retained Earnings (Water) to 602-253.29 Water Fund Reserved for Depreciation \$4,000.00 according to SRF agreement. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Holt-yes; Keimig-yes, Mewherter-yes. Motion carried.

Motion by Holt, seconded by Keimig to transfer from 604-253.9 Unreserved Retained Earnings (Sewer) to 604-253.29 Sewer Fund Reserved for Depreciation \$10,000 according to SRF agreement. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Holt-yes; Keimig-yes, Mewherter-yes. Motion carried.

Motion by Holt, seconded by Bauman to transfer \$30,000.00 from 101-267.00 Unassigned Fund Balance (General Fund) to 101-266.92 Fund Balance Assigned-Street Improvement. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Holt-yes; Keimig-yes, Mewherter-yes. Motion carried.

Motion by Keimig, seconded by Mewherter to transfer \$8,000.00 from 101-267.00 Unassigned Fund Balance (General Fund) to 101-266.93 Fund Balance Assigned-Government Building Improvement. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Holt-yes; Keimig-yes, Mewherter-yes. Motion carried.

Motion by Drake, seconded by Holt to transfer \$4,000.00 from 101-267.00 Unassigned Fund Balance (General Fund) to 101-266.95 Fund Balance Assigned-Playground Equipment. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Holt-yes; Keimig-yes, Mewherter-yes. Motion carried.

Motion by Mewherter, seconded by Bauman to transfer \$20,000.00 from 101-267.00 Unassigned Fund Balance (General Fund) to 101-266.96 Fund Balance Assigned-Street

Equipment. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Holt-yes; Keimig-yes, Mewherter-yes. Motion carried.

Motion by Holt, seconded by Keimig to transfer \$5,000.00 from 101-267.00 Unassigned Fund Balance (General Fund) to 101-266.97 Fund Balance Assigned-Community Center. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Holt-yes; Keimig-yes, Mewherter-yes. Motion carried.

Motion by Mewherter, seconded by Drake to transfer from Contingency to the following budgeted accounts:

101	412.1	Mayor	\$	800.00
101	414.1	Attorney	\$	700.00
101	422.0	Fire	\$	500.00
101	431.6	Street Lighting	\$	4,000.00

Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Holt-yes; Keimig-yes, Mewherter-yes. Motion carried.

Comments were heard from City Superintendent Don Ebbers regarding the purchase of a pickup, the purchase of a broom and snow bucket for the skid steer, and H-D quoting LED lighting.

Comments were heard from City Attorney Todd Boyd regarding the costs of painting the water tower, the utility bill for 303 9<sup>th</sup> Ave S, and an updated court date for unlicensed vehicle charges.

Comments were heard from Finance Officer Ellen Schmahl regarding insurance coverage on vehicles and the SD Small Community Transportation Planning Program.

Comments were heard from Mayor Gary Eide regarding the wedding he performed on December 1, 2017, and the code enforcement webinar he attended.

There being no further business, motion by Holt, seconded by Drake to adjourn at 8:32 p.m. All voted aye. Motion carried.

Ellen Schmahl  
Finance Officer

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