

April 10, 2017

Regular Meeting

The Clear Lake City Council met in regular session on Monday, April 10, 2017, at 6:30 p.m. in the Conference Room of the Municipal Building with Mayor Gordon Lee presiding. Those present were Alderwomen Kelli Bauman and Ramona Drake and Aldermen Gary Eide, Carey Holt, Tim Hulscher and John Keimig. Also present were Ellen Schmahl, Don Ebbers, Attorney Todd Boyd and Ken Reiste. The Pledge of Allegiance was said.

The regular agenda for April was presented for review. Motion by Holt, seconded by Hulscher to approve the agenda. All voted yes. Motion carried.

The consent agenda was presented. Motion by Eide, seconded by Keimig to approve the consent agenda items as follows: Approval of Consent Agenda; Approval of Minutes – Regular Meeting March 6, 2017 and Special Meeting March 20, 2017; Approve Monthly Financial Statements for the Month Ending March 31, 2017; Sales Tax Subsidy \$20,684.34; Approve Temporary Liquor License for Paul’s Place for Ladies Night Out – Wednesday, April 26, 2017; Building Permits - Approved: Alan & Rogene Severson, 1005 7th St W – 24’ x 26’ Addition and Denied: None; New Construction Hook-Up Permit: None; Moving Permits/Demolition Permits: None; Delinquent Water Bills; Approval of Warrants; 2016 Annual Drinking Water Report; Van Diest Supply Company 2017 Spring Mosquito Workshop, Wednesday, April 26th in Aberdeen, SD – Ray attending; 2017 Mosquito Control Workshop by UNIVAR, Tuesday, April 18th in Watertown, SD – Ray and Don attending; SD Governmental Human Resources School, June 6-7, 2017 in Pierre – Ellen attending; SD Governmental Finance Officers School, June 7-9, 2017 in Pierre – Ellen attending. Approval of temporary liquor licenses contingent upon all paperwork being signed, all fees paid, and proof of insurance provided to the Finance Officer. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

At 6:35 p.m. the bid opening was held for cash rent of the lagoon pasture rent containing approximately 70 acres, more or less. The following bid was submitted: John Hall, Sr. and John Hall, Jr. at \$25.00 per acre. Motion by Holt, seconded by Drake to accept the bid of \$25.00 per acre from John Hall, Sr. and John Hall, Jr. for a five-month lease period from May 1, 2017, to October 1, 2017. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

At 6:40 p.m. Darla Toben, representing Sanford Health, asked if the street South of Cody Krause Construction could be closed from 1:00 p.m. – 6:00 p.m. on Thursday, May 11, 2017, for the Sanford Health Fair. Motion by Keimig, seconded by Bauman to approve the closure of the street, contingent upon Cody Krause’s approval. All voted yes. Motion carried.

At 6:45 p.m. Joan Sacrison, with the DADi Community Garden, asked the Council for approval to deed the land that will be used for a community garden to the City of Clear Lake and incur the additional expenses of liability insurance and legal fees. Motion by Eide, seconded by Holt to approve the City to incur the additional expenses of the community garden and allow DADi to deed the land to the City of Clear Lake. Upon roll-call vote the following

votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

At 6:50 p.m. Zoning Official Val Lundquist met with the Council to ask for guidance regarding adding a garage to a house where a variance would be needed, guidance on the zoning of the empty lots north of the Post Office, and guidance on tap fees for the Wildlife Estates addition. She also brought up the amounts charged for sewer and water tap fees compared to other Cities. Tap fees will be discussed at the May 8, 2017, meeting.

At 6:55 p.m. Corey Hunter, representing the BRO Motorcycle Club, asked to have a permanent fire pit by the shelter area at Ulven Park. Motion by Keimig, seconded by Drake to approve the BRO Motorcycle Club to design and build a fire pit by the shelter at Ulven Park after City Personnel approves the plan. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

Attorney Todd Boyd prepared a Facility Use Agreement for the Airport with the permit fee set at \$500.00 and the bond fee set at \$1,000.00. Motion by Hulscher, seconded by Eide to approve the Airport Facility Use Agreement as written. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

Motion by Holt, seconded by Drake to allow City residents to dispose of acceptable items at the rubble site free of charge, with the exception of refrigerant items, on April 25, 27, and 29, 2017, during regular hours. All voted yes. Motion carried.

Discussion was held regarding the options for an overpayment to DCMH in the amount of \$7,457.92. Motion by Keimig, seconded by Holt to withhold \$7,457.92 from the May 2017 payment. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

Motion by Holt, seconded by Eide to authorize the Mayor and Finance Officer to sign the Deuel County Highway Department agreement as presented. All voted yes. Motion carried.

Motion by Holt, seconded by Hulscher to accept the unaudited 2016 Annual Report as presented. All voted yes. Motion carried.

Motion by Eide, seconded by Holt to accept the 2016 Library Annual Report as presented. All voted yes. Motion carried.

Motion by Drake, seconded by Bauman to declare the following as surplus property, having no value or of value less than \$500.00 and authorize disposal of the same: Rexel Recycler S-30 paper shredder and 3 black padded chairs. All voted yes. Motion carried.

Per the agreement between the City of Clear Lake and Charles Curry Post 49 of the American Legion no rent will be charged for the District Legion Meeting or National Guard Training.

Motion by Eide, seconded by Keimig to accept the proposal from Brian's Glass and Door, LLC for \$7,400.00 to install ADA door openers in the Municipal Building and Community Center.

Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

Motion by Drake, seconded by Holt to accept the proposal for 3 galvanized doors at the swimming pool from Clear Lake Building and Rental Center for \$5,790.00 plus up to \$600.00, upon written quote, to paint the doors for the swimming pool. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

Motion by Holt, seconded by Eide to purchase paint for the meeting room at the Community Center. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

Motion by Drake, seconded by Bauman to begin utilizing MuniPAY for online and credit card payments and pay the costs for a card reader and website fees. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

Motion by Holt, seconded by Keimig to set the lifeguard starting pay at \$10.00 per hour with a \$.25 per year increase. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

Motion by Keimig, seconded by Drake to set the 2017 swimming lesson rates at \$10.00 for tadpoles and all other levels at \$25.00 per session with a \$5.00 discount if sign-up is done on April 21, 2017. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

Motion by Keimig, seconded by Hulscher to set the 2017 swimming pool admission rates at the following: single pass - \$65.00 with a \$5.00 discount if purchased during sign-up; family pass - \$130.00 with a \$10.00 discount if purchased during sign-up; single admission \$3.00 per day; punch cards - \$2.50 per punch. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-yes. Motion carried.

Motion by Keimig to pay \$50.00 of the WSI cost upfront with the remaining \$95.00 to be paid by the employee with reimbursement of one-half after completion of the first year of employment and one-half after completion of the second year of employment. The motion was not considered due to the lack of a second.

Motion by Holt, seconded by Eide to pay the \$145.00 WSI certification cost upfront for up to 6 swimming pool employees. Upon roll-call vote the following votes were cast: Bauman-yes; Drake-yes; Eide-yes; Holt-yes; Hulscher-yes; Keimig-no. Motion carried.

Finance Officer Ellen Schmahl reported that there will not be an election. Ramona Drake filed a petition for the 3-year term in Ward III and Gary Eide filed a petition for the 2-year term of Mayor and will replace Gordon Lee who did not file a petition.

Comments were heard from the Street Superintendent, City Attorney, Mayor, and City Council.

Claims Approved: Council 1450.00; Mayor 290.00; Finance Officer 3382.29; Gov't Building 346.50; Highway 4182.98; Snow 1782.89; Rubble Site 190.72; Airport 117.74; Swimming Pool 17.25; Park & Rec 1066.84; Library 1806.76; Community Center 201.96; Water 3594.71; Sewer 2838.12; Washington National 81.15 Cancer Ins; SD Retirement 2183.08; Health Pool of SD 4466.74; Delta Dental of SD 206.00; DNB-FICA/WH 4958.68; A & C Sales LLC 400.00 Truck Repair Parts; American Red Cross 300.00 LTS Facility Fee; Amy Tvedt 31.25 Web Site; AT&T Mobility 71.87 Cell Phones; Better Homes & Gardens 9.99 Subscription Renewal; Bjerke Sanitation 6145.82 Garbage; Book Systems, Inc. 70.00 Labels; Boyd Law Firm, Prof. L.L.C. 1095.00 Legal Fees; Brookings-Deuel RWS 7464.30 Water & Tap Fees; Butler Machinery Co. 1168.34 Street & Snow Repairs; Gale/Cengage Learning 50.03 Library Books; Certified Laboratories 534.32 Sewer & Street Supplies; Clear Lake City Library 148.58 Library Books; City of Clear Lake 329.60 Water Utilities; Clear Lake Building Center 135.28 Supplies; Clear Lake Courier 197.36 Publications; Clear Lake Fire Dept 16700.00 1st 1/2 Of Annual Support; Clear Lake Community Club 45.00 Employer/Employee Banquet; Colonial Research 1249.12 Sewer Chemicals; D & L Digging 4712.32 Haul Pea Rock & Sand; Deuel County Farmers Union Oil 611.17 Supplies; Deuel Co Motor Supply 357.28 Supplies; Deuel County Memorial Hospital 20684.34 April 2017; Department of Revenue 118.00 Water Testing; Deuel County Auditor 5793.94 Police Contract – April; Deuel County Treasurer 875.00 Snow Supplies; DNB National Bank 25.00 Safe Deposit Box Rent; Equipment Blades Inc. 460.27 Street Supplies; Gates Heating & Airconditioning 2641.00 Heating-Cooling Units; GCR Tires & Service 947.90 Truck Tires; H-D Electric Coop, Inc 162.57 Electricity; HD Supply Waterworks 757.27 Water Supplies; Heiman Fire Equipment Inc 534.50 Fire Extinguishers; Hillyard/Sioux Falls 233.70 Supplies; Angie Hotzler 200.00 Refund CC Deposit; ITC Telecom 692.68 Telephone & Internet; L G Everist Inc 552.95 Icing Sand; Travis Mack 82.27 WM Deposit Refund; Maynard's Food 15.34 Sewer & Gov't Bldg Supplies; Menards 34.96 Street & Water Supplies; Milbank Winwater Works 675.71 Water Supplies; Northern Conn-Agg LLP 2394.66 Pea Rock; Northwestern Energy 619.97 Natural Gas; Office Peeps 262.22 Office Supplies; Ottetail Power Co 4356.64 Electricity; Amanda Reese 150.07 WM Dep Refund & Bill Credit; Reminisce 14.98 Subscription Renewal; Sanitation Products 258.86 Street Supplies; Mary E Schmahl 47.62 Mileage - SDML Annual Mtg; SD Municipal Street Maint A 50.00 SDMSMA Spring Meeting Regist; South Dakota One Call 11.20 Message Fees; SD State Treasurer 469.58 Sales & Use Tax; Servall Towel & Linen Supply 58.23 Rugs; Shipley's Garment Spa 22.00 Mop Laundering; Steve Rhody Services 38.00 Window Cleaning; Taste of Home 14.98 Annual Subscription; Unemployment Insurance of SD 167.30 Unemployment Ins; United States Dept of Ag 6107.00 April Loan Payment; Morgan Vandebrake 73.05 Lifeguard Training Reimb; Watertown Public Opinion 146.76 Subscription Renewal; Woman's Day 19.97 Annual Subscription.

Claims Rejected: none.

There being no further business, motion by Eide, seconded by Bauman to adjourn at 9:06 p.m. All voted yes. Motion carried.

Ellen Schmahl
Finance Officer

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